**CONFIRMATION OF RECEIPT OF A NORDPLUS HIGHER EDUCATION GRANT**

This form will be kept on file by the grant awarding institution. The grant will normally not be paid until the form has been completed and signed.

Name of Teacher, the grant holder:
Nationality:
Gender:
Home address:
E-mail:
Home institution:

Receiving institution/organisation:
Academic year:

Number of days including travel:
Duration of exchange (dd/mm-dd/mm):       Hours of teaching/working:
Bank account holder (if other than the grant holder):
Bank account IBAN:
Bank account SWIFT:
Grant amount:

If the Exchange includes teaching hours, please confirm level (BA or MA):

Grants are awarded only for eligible activities abroad: teaching, tutoring, development of teaching materials etc. or activities connected to work placements and collaboration with the labour market. The minimum duration is 8 teaching/working hours.

The following rules apply to teacher mobility grants:

* If the grant is paid as an individual scholarship to the teacher a confirmation of grant shall be signed before the payment is made
* A final report on the exchange shall be submitted by the teacher after the exchange has been completed
* A cancellation/termination of the exchange leads to paying back all or some part of the grant
* The teacher is responsible for taking out adequate insurance

I have familiarised myself with the rules above and am committed to follow them in order to receive a Nordplus grant. In case these rules are not met, the grant will be reclaimed partly or in full.

Place and date:

Signature of the teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the home institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the receiving institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*For payment of grant: Sending school should send scanned copy of the signed form to KUNO Secretary: lina.koseleva@vda.lt*